CITY OF IQALUIT
GOVERNANCE AND PRIORITIES COMMITTEE
MEETING #01
City Council Chambers
May 8, 2025 at 6:00 p.m.
AGENDA

ADOPTION OF AGENDA

1. MINUTES

None.

2. DECLARATION OF INTEREST

3. DELEGATIONS

None.

4. DEFERRED BUSINESS AND TABLED ITEMS

None.

5. NEW BUSINESS

a) Committee Terms of Reference
Councillor Stevenson, Chair

b) Discussion Item – Priorities and Goals for 2025 - Verbal
Councillor Stevenson, Chair

c) Review of 2025 City Council Calendar
Councillor Stevenson, Chair

6. IN-CAMERA SESSION

None.

7. ADJOURNMENT

Next Governance and Priorities Committee Meeting will be held in July 2025

Terms of Reference
Governance and Priorities Committee

I. PURPOSE OF THE COMMITTEE

The Governance and Priorities Committee (the "Committee") is established to assist the Council in reviewing governance policies, by-laws, and key priorities that guide the strategic direction and functioning of the City. The Committee serves as a platform for refining priorities identified during Council workshops and ensuring that those priorities are brought back into the public forum through appropriate channels.

II. DUTIES OF THE COMMITTEE

The Committee is mandated to:

1) Review and recommend updates or amendments to the City's governance structure, including by-laws and policies.
2) Develop Council's mandate priorities and ensure alignment with municipal objectives and public needs.
3) Oversee the integration of Council priorities discussed during workshops into governance and legislative processes.
4) Provide recommendations on how to streamline governance processes.
5) Ensure that the municipality's governance model evolves in line with best practices in transparency, accountability, and effectiveness.

III. AUTHORITY

The Committee has the authority to:

1) Review and evaluate existing governance policies, by-laws, and Council procedures.
2) Develop new governance policies, by-laws, and Council procedures for Council consideration.
3) Seek input from City departments, Chief Administrative Officer, Senior Executive Directors, external experts, and other stakeholders as required.
4) Make recommendations to Council for approval on governance matters, policy amendments, and priority actions.
5) The Committee does not have decision-making power but works as an advisory body to Council.

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IV. COMPOSITION

The Committee shall be composed of the following:

1) Chair: One Council member, approved by Council
2) Members: Four Council members, approved by Council, one of which shall serve as the Vice-Chair.

Support Staff will include the Chief Administrative Officer, Senior Executive Directors, and the City Clerk's Office.

V. ROLES AND RESPONSIBILITIES

Committee Chair:

1) Preside over meetings, set agendas in consultation with the CAO, and ensure productive discussions.
2) Represent the Committee's recommendations at Council meetings.

Committee Members:

1) Actively participate in discussions and contribute to the review of governance and priority items.
2) Bring forward issues of concern from their respective wards or portfolios.

Chief Administrative Officer:

1) Provide regular updates on the operational status of governance-related projects.
2) Support the Committee in assessing governance and priority issues through reports and recommendations.

VI. MEETINGS

1) The Committee shall meet once every two months or as required to fulfill its mandate.
2) Quorum for the Committee will be two voting members, and the Chair.
3) Minutes of each meeting will be reviewed by Administration and forwarded to the next available Governance and Priorities Committee meeting for approval.

VII. REPORTING

The Committee will provide a formal report to Council after each meeting. The report will:

1) Summarize key discussions.

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2) Provide recommendations on governance or priority-related actions.
3) Outline any further information or mechanisms required by Council, to action priorities

VIII. REVIEW AND EVALUATION

The Committee's Terms of Reference shall be reviewed annually by the Committee to ensure its relevance and effectiveness. Any amendments must be approved by Council.

IX. DISSOLUTION

The Committee may be dissolved by a motion of Council at any time, based on its discretion or upon completion of its mandate.

X. EFFECTIVE DATE

These Terms of Reference shall come into effect upon approval by Council.

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2025 Annual Calendar

Meeting	Date	Time
Council / Administration Workshop	January 14, 2025	6:00 PM
Planning and Development COW	January 21, 2025	6:00 PM
City Council Meeting and Lighting of Qulliq	January 28, 2025	5:45 PM
Public Hearing	February 11, 2025	5:30 PM
City Council Meeting	February 11, 2025	6:00 PM
Recreation Committee	February 13, 2025	6:00 PM
City Council Meeting	February 25, 2025	6:00 PM
City Council Meeting	March 11, 2025	6:00 PM
Taxi Review Committee	March 13, 2025	6:00 PM
Planning and Development COW	March 18, 2025	6:00 PM
City Council Meeting	March 25, 2025	6:00 PM
Public Safety Committee	April 3, 2025	3:00 PM
Public Hearing	April 8, 2025	5:45 PM
City Council Meeting	April 8, 2025	6:00 PM
Council / Administration Workshop	April 10, 2025	6:00 PM
Planning and Development COW	April 15, 2025	6:00 PM
Public Hearing	April 22, 2025	5:45 PM
City Council Meeting	April 22, 2025	6:00 PM
Board of Revision	May 1, 2025	6:00 PM
Governance and Priorities Committee	May 8, 2025	6:00PM
City Council Meeting	May 13, 2025	6:00 PM
Council / Administration Workshop	May 14, 2025	6:00 PM
Planning and Development COW	May 20, 2025	6:00 PM
City Council Meeting	June 10, 2025	6:00 PM
Planning and Development COW	June 17, 2025	6:00 PM
City Council Meeting	June 24, 2025	6:00 PM
Finance COW	July 3, 2025	6:00 PM

Meeting	Date	Time
City Council Meeting	July 8, 2025	6:00 PM
Planning and Development COW	July 15, 2025	6:00 PM
City Council Meeting	July 22, 2025	6:00 PM
Taxi Review Committee	August 5, 2025	6:00 PM
Council / Administration Workshop	August 7, 2025	6:00 PM
City Council Meeting	August 12, 2025	6:00 PM
Planning and Development COW	August 19, 2025	6:00 PM
City Council Meeting	August 26, 2025	6:00 PM
Finance COW	September 4, 2025	6:00 PM
City Council Meeting	September 9, 2025	6:00 PM
City Council Meeting	September 23, 2025	6:00 PM
Recreation Committee	September 25, 2025	6:00 PM
Community Economic Development Committee	October 2, 2025	6:00 PM
Public Safety Committee	October 7, 2025	6:00 PM
City Council Meeting	October 14, 2025	6:00 PM
Council / Administration Workshop	October 16, 2025	6:00 PM
Planning and Development COW	October 21, 2025	6:00 PM
City Council Meeting	October 28, 2025	6:00 PM
Finance COW	November 4, 2025	6:00 PM
City Council Meeting (Wednesday) as per By-law # 565 Council Procedure " If the Tuesday falls on a holiday, the regular meetings of Council shall be on the next regular working day at 6:00 p.m."	November 12, 2025	6:00 PM
Planning and Development COW	November 18, 2025	6:00 PM
City Council Meeting	November 25, 2025	6:00 PM
City Council Meeting	December 9, 2025	6:00 PM

Updated : May 2, 2025